

GENERAL BOARD COMMITTEE

Meeting Agenda and Minute

Meeting Date/Time: Saturday, October 12, 2013 (1:00pm to 2:50pm)

Place: Temple 3325 West 3800 South. WVC, UT.

Meeting called by: Sovann Ok

Attendees:

Vanny Nhem	Ray Hour	Sovann Ok	Paul Rou	Vibol Tiem
Laneth Hang	Bopha Nhem	Sarith So	Somith Bay	Kim Yin Keo
Vanna Sun	Saroeun Keo	Sous Sok		

Topics discussed at the meeting.

1. Monk sponsorship

- As recommended by monks and priests, in order to support major holidays which required a minimum of four monks; all priests, monks, and directors have agreed to have two additional monks to reside at the temple. New monks will have to sign an agreement to stay at the temple as a temporary residence for a period of one year. After the one year period the general members will make a decision of permanent residence.
 - **Action:** Paul will develop an agreement form.
- President Vanny suggested the board members should provide Health Insurance for monks.
 - **Action:** Laneth will investigate the health insurance options.

2. 3rd Quarter Financial Audit

- The temple financial audit was performed on Friday October 11, 2013. The UCCBT expense book for the third quarter is well maintained and organized. It contains bank statements, expense receipts, temple expenses, and others. Also a good record has been kept for the expense receipts from the fundraising concert on August 28, 2013.
- On the other hand, the Temple donation book needs improvement. First of all, it was hard to find the book, because there were several books involved that were not clearly identified. In addition there were missing dates and missing pages. Most importantly, there was no total amount documented for each event.
 - **Action:** While auditing, Monk Sarith mentioned that he was in charge of a similar book in Cambodia and has agreed to help create and maintain (ONE) Temple donation book. Also president Vanny happened to be at the temple and agreed to help as well. In the future, the individual responsible must record the event and the amount plus sign and date it. This will include all donations, EXCEPT for donations for the construction of the temple, which is maintained by the Treasurer.

3. Organization Chart

- Sous requested that his group, which provides entertainment and activities, not be recognized on the temple organization chart, nevertheless he and his group will continue to support the temple activities as usual.
 - **Action:** Vibol will update the temple organizational chart and have the final version for posting on the website.

4. Cambodian New Year 2014

- Due to the fact that the temple ground may be under construction around April, the Cambodian New Year, 2014, will be held at the Miss Saigon restaurant; including the morning ceremony which will be followed by the Miss Cambodia Pageant in the afternoon. There will be no dancing at night.
 - Sous requested to do a fundraising concert by inviting a celebrity singer from California to perform on the proposed date of March 29, 2014. Sous and Laneth will work together in finding the best singer. And Ray will book the Miss Saigon restaurant for the proposed date.
 - More details for Cambodian New Year's and fundraising concert will be discussed in the near future.
5. Petty Cash
- Sovann mentioned that bong Poeun requested not to be in charge of the temple petty cash any longer and suggested Pu Saroeun instead, since he spent a considerable amount of time at the temple. pu Saroeun has accepted this responsibility.
6. Meeting Adjourned at 2:50PM